



## MICHIGAN GARDEN CLUBS, INC.

**DISTRICT BUDGET WORKSHEET for District 2 B \_\_\_\_\_ (enter #)**  
**BUDGET Due by the last day of February Of The Current Fiscal Year**

*Thank you for completing this BUDGET WORKSHEET. It provides the District Director recommendations for the MGC Annual Budget. To complete the WORKSHEET, it is important to work with your District Treasurer, review the District Revenue and Expenses for the current year and perhaps the previous year.*

Estimate District Revenue and Expenses MGC Fiscal Year:	Estimated Annual District Budget	Remarks (if any)
<b>Revenue</b>		
District Event Registration Fees	\$ 6,000	Fall & Spring in-person District Mtgs
Sales At Events	\$ 305	
District Event Silent Auction Proceeds	\$ 600	
District Awards Received		
Donations	\$ 50	
Other	\$ 1,420	
<b>Total Revenue</b>	<b>\$ 8,375</b>	
<b>Expenses (enter in negative numbers)</b>		
District Event	(\$ 6,190)	
MI Sales Tax On Items Sold	(\$ 65)	
Donations	(\$ 100)	
Administrative –Event Printing & Mailing	(\$ 100)	
Other Expenses	(\$ 1,010)	
<b>Total Expenses</b>	<b>(\$ 7,465)</b>	
<b>Total Surplus/(Deficit)</b>	<b>\$ 911</b>	

USE OF DISTRICT RESERVES (ASSET ACCOUNTS)			
Plant America Grow & Share Club Grants	Estimated Number of Grants <sup>3</sup> _____	Budgeted Amount: \$ \$ 600 _____	
<b>Proposed Additional Use of Reserves:</b>			
Use	Explanation	Proposed Amount	
<p><i>Please note that the suggested additional uses of the District reserve may require a policy be developed to meet the requirements for use of funds as a 501c3 organization.</i></p>			
District Director: Carol Grainger	Date: 1/29/21	District Treasurer 	Date: 1/29/21
District Treasurer: Ronalee Polad	Budget Date: <b>1/29/21</b>		

Please email to MGC Treasurer, 1<sup>st</sup> VP and Finance Chair by the end of February