

## District IIB Steering Committee

June 15, 2022 3:30 – 4:30 PM Zoom

Attended: Carol Grainger, Ronalee Polad, Ann Schoals, Lynn O'Shaughnessy, Terry Such, Nita Campbell, Nancy Ryan, Dolly

### Minutes

Past Meeting Minutes – Notes from April and May meetings will be posted to the 2B website when they reviewed and edited. Attached to email meeting invitation.

Treasurer's Report – Ronnie P. (Update on Conference financials and Annual Report)

- Expenses for April - June
- MGC details (as much as possible related to the conference)
  - What District clubs contributed and attended the conference.
  - All bills have been submitted and paid. Ronnie clarified with Nancy what bills were signed by MGC, President and if Regional Director, Carol Yee and guest were paid.
  - The hotel bill was signed by Monica T. and expense for lodging was also submitted.
  - Checks to go out to Clubs for their share in the profits from the conference. Eaton Rapids and Sherwood Garden Club will not be receiving a share, since they did not participate in the conference preparation and coordination.
- Rosters submitted
  - Greater Lansing Garden Club
  - Brighton Michigan Garden Club
  - Webberville Garden Club
  - Dewitt Millennial Garden Club
- Reminders about Rosters due date go out next week.
- Reports from MGC are about a month behind. Expecting report before our next meeting.
- There was a payment made from D2B to MGC that covered our ad that was in the conference book.

Updates:

- Awards and Flower Show news – Jolanta
  - Williamston Red Cedar Garden Club received a 2<sup>nd</sup> award for Plant and Grow America. Nancy Ryan reported that the process for this Award is decided by Nancy Ryan, Gail Taggart, and D2B Director. Go over approval and payment process.
- Next MGC Annual Conference – District 4 is assigned to 2023.
  - 2022 Documents to be uploaded to SharePoint
  - A list of participants will be uploaded to the SharePoint.
  - 2022 Debrief Meeting – 6-28-22: 1:30 Zoom (use Meeting ID 912-729-4983 – mgcmeets). Monica Taylor needs to approve this meeting date.
  - Nita reported that the program book was ordered (250 copies). MGC will have some extra copies.
  - Thank you to presenters and payments. Carol offered to send out the Thanks you cards to presenters using the MGC note cards.
  - Evaluations are still being tallied and the report will be sent out by Nancy Ryan.
- Most of the materials, documents, forms are uploaded in SharePoint for the next District coordinators to use.

- Newsletter – next deadline - Terry Such - mark our calendars for August 1. Feature Club suggestions. Meridian and Webberville were suggested.
  - “Crickets” (clubs that we seldom get information from for our newsletter. – How do we handle Eaton Rapids Home and Garden Club, Webberville Garden Club, and Sherwood Garden Club?)
  - Newsletter will talk up the conference to encourage club presidents to promote it for next year.
  - News of presenters’ handouts and Ppt. slides would be made available to members. Hot links to the materials will be on our website and in the newsletter. Materials will be hosted on the MGC website.
  - Newsletter to include the promotion for the fall District Meeting.
  - Photos from the conference will be made available. Ronnie P. and David D. will upload their photos they took.
  - The evaluation summary will be on Share Point.
- Website Updates. Are any clubs providing updates? – Nita indicated that there have not been many updates. Just one club has edited their club information. Carol to bring this up again at President’s Meeting. Nita will contact clubs too to ask them to review and edit D2B website and club information.
- SIG vs Interest Groups (let’s settle this reference). The SC decided to just leave it as Interest Groups (there is no strong preference for using the industry/professional standard SIG).
- Facebook, Interest Groups status – Lynn
  - Get input from Photography, Quilters, Designers, Crafters
- Spring District Leadership Meeting Report
- Rosters – four clubs have submitted
- Budget – What to consider for 2022-2023
  - Printer, Plant Markers, Interest Groups, Name tags for District Meetings
    - Approximately, \$250 will be needed for the District. We have been without a printer since February.
  - Offer plant markers to District clubs and Ronnie could have them made in time for Fall Meeting pickup. Ask Interest Groups for estimated budget needs for 2023.
- Educational Displays (MGC and District). Ask for volunteers for updating the displays before March 2023. Ann Schoals will work on the display boards and update the information on them.

Steering Committee tasks/assignments notes:

Carol to upload presentations, handouts, Cocktail recipes, etc. to SharePoint.

Carol to include current budget to club presidents.

District Meeting budget needs to be submitted with changes.

Future Meetings – Discuss date and time for 2022-2023 meetings. Keep meetings the same day and time. Overall, it seems to be working.