


	A	B	C	D	E	F	G
1	 Michigan Garden Clubs, Inc. District Annual Budget Worksheet for 2024-2025 Fiscal Year						
2	District Budget Worksheet Due By March 15th			District: 2B	Class 06.03	Budget Year 06/0124--5/31/2025	
3	District Director: Carol Grainger			District Treasurer: Ronalee Polad			
4	Steps To Complete:						
5	1. The following documents will help you develop your District Annual Budget:						
6	a. District Budget Worksheet Approved for the current fiscal year (June 1, 2023-May 31, 2024)						
7	b. Latest District Reserve Report with Balance and YTD Activity						
8	2. Schedule a meeting with your District Treasurer to complete a draft budget.						
9	3. Review the draft budget with your District Team						
10	4. Submit the Budget to the MGC Treasurer and copy the 1st VP and Finance Chair						
12	District Revenue			Approved Budget 2023-2024	Proposed Budget 2024-2025	Change	Reason for Change
13	District Meeting Revenue For Fall/Spr Mtgs						
14	Registration Fees 433.001			\$ 5,700.00	\$ 5,050.00	\$ (650.00)	Based on Actuals
15	Vendor Fees 433.003			\$ 250.00	\$ 250.00	\$ -	
16	Merchandise Sales 433.006			\$ 100.00		\$ (100.00)	No longer selling merch at DMS
17	Silent Auction/Centerpiece Sales 433.007			\$ 700.00	\$ 750.00	\$ 50.00	Based on Actuals
18	Other 433.010					\$ -	
19	District Merchandise Revenue 433.010			\$ 460.00	\$ 660.00	\$ 200.00	Based on Actuals
20	Donations to District 433.010					\$ -	
21	District Awards 433.008					\$ -	
22	Revenue From Other Sources (Explain) 433.010				\$ 1,050.00	\$ 1,050.00	\$800 for G&S Grants, \$250 for speakers from
23	Total District Revenue			\$ 7,210.00	\$ 7,760.00	550	
25	District Expenses: (DO NOT ENTER NEGATIVE NUMBERS)			Approved Budget 2023-2024	Proposed Budget 2024-2025	Change	Reason for Change
26	District Meeting Expenses for Fall/Spr Mtgs				No Negatives!		
27	Equipment Rental 533.003			\$ 200.00	\$ 100.00	\$ (100.00)	Based on Actuals
28	Room Rental 533.004			\$ 1,000.00	\$ 800.00	\$ (200.00)	Based on Actuals
29	Printing/Postage 533.005			\$ 200.00	\$ 400.00	\$ 200.00	Based on Actuals
30	Publicity/Decorations 533.006			\$ 125.00	\$ 125.00	\$ -	
31	Other Event Materials 533.007					\$ -	
32	Speaker Fees & Expenses 533.008			\$ 600.00	\$ 400.00	\$ (200.00)	Based on Actuals
33	Meals/Breaks 533.009			\$ 4,000.00	\$ 3,000.00	\$ (1,000.00)	Based on Actuals
34	Adminstrative 533.010					\$ -	
35	Donations 533.011				\$ 100.00	\$ 100.00	Not included last year
36	Registration Fee Refund 533.012					\$ -	
37	Other Meeting Expenses 533 .013					\$ -	
38	District Adminstrative 524.003					\$ -	
39	Revenue Sharing (50% of surplus) 533.014				\$ 737.50	\$ 737.50	Not included last year
40	Other District Expenses (Explain) 524.003			\$ 1,350.00	\$ 2,025.00	\$ (675.00)	Grants, fundraising expenses, etc.
41	Total District Expenses			\$ 7,475.00	\$ 7,687.50	-1137.5	
43	District Reserve Plan -Please Identify the Proposed Budgeting of District Reserves for the Next Fiscal Year						
44	Use	Amount	Comments				
45	Plant America Grow & Share Grants	800	4 @ \$200 each				
46	District Meetings	250	Speaker Fees				
47	Adminstrative						
48	District Donations						
49	Other (ie, District Recognition Awards)						
50	Submitted By: Carol Grainger & Ronalee Polad				Date: 2/22/2024		
51	Additional Comments:						
52							
53	2/4/2024						