



MICHIGAN GARDEN CLUBS, INC.

DISTRICT BUDGET and Semi Annual DISTRICT FINANCIAL STATEMENT for District IIB (enter #)
 BUDGET Due by February 15 and FINANCIAL STATEMENTS Due by December 15 and June 15

Thank you for completing this BUDGET and Semi Annual FINANCIAL STATEMENT. It provides required documentation for MGC Financial Reports and reporting standards required for all 501c3 organizations. One form should be used to cover the entire fiscal year. If you have any questions completing this form please contact the MGC Treasurer.

District Revenue and Expenses Year:	Estimated Annual District Budget	Reporting Period Ending Nov 30	Reporting Period Ending May 31	Total for the Year
Revenue				
District Event Registration Fees		\$ 4,920.00		\$ 4,920.00
Sales At Events				\$ 0.00
District Event Silent Auction Proceeds		\$ 687.00		\$ 0.00
District Awards Received				\$ 0.00
Donations				\$ 0.00
Other <i>VENDOR FEES, FOSTER REFUND</i>		\$ 740.00		\$ 740.00
Total Revenue	\$ 0.00	\$ 6,347.00	\$ 0.00	\$ 6,347.00
Expenses (enter in negative numbers)				
District Event		(\$ 5,322.44)		(\$ 5,322.44)
MI Sales Tax On Items Sold		(\$ 41.22)		(\$ 41.22)
Donations				\$ 0.00
Administrative –Event Printing & Mailing		(\$ 196.40)		(\$ 196.40)
Other Expenses <i>BANK FEES</i>		(\$ 9.00)		(\$ 9.00)
Total Expenses	\$ 0.00	(\$ 5,569.06)	\$ 0.00	(\$ 5,569.06)
Total Surplus/(Deficit)	\$ 0.00	\$ 777.94	\$ 0.00	\$ 777.94

Checking Account Balance	#(Last 4 digits of account) <u>5761</u>	06/01-11/30 <u>2017</u>	12/01-05/31/ <u> </u>
Beginning Balance		\$ 71.58	
Total Surplus/(Deficit) for reporting period		\$ 777.94	
Deposits Outstanding			
Checks Outstanding		\$ 100.00	
Reconciled Checking Account Balance for reporting period		\$ 949.52	\$ 0.00

District Grant Fund Budgeted for Fiscal Year _____		Amount: \$ _____	
District Director: <i>Sigmon Keelan</i>	Budget Date:	Nov Report Date: <i>12/11/2017</i>	June Report Date:
District Treasurer: <i>Peggy Bryson</i>	Budget Date:	Nov Report Date: <i>12/7/17</i>	June Report Date:

Send or email to MGC Treasurer a copy with Transaction, Reimbursement, Event Final Report forms for reporting period, receipts for all expenses paid and end of reporting period bank statement. Retain one copy for district finance records (held for 7 years) with the District Treasurer. Statement only to District Director, 1st VP and Finance Chair.