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MICHIGAN GARDEN CLUBS, INC.

DISTRICT BUDGET and Semi Annual DISTRICT FINANCIAL STATEMENT for District IIB (enter #)
 BUDGET Due by February 15 and FINANCIAL STATEMENTS Due by December 15 and June 15

Thank you for completing this BUDGET and Semi Annual FINANCIAL STATEMENT. It provides required documentation for MGC Financial Reports and reporting standards required for all 501c3 organizations. One form should be used to cover the entire fiscal year. If you have any questions completing this form please contact the MGC Treasurer.

District Revenue and Expenses Year: 2018	Estimated Annual District Budget	Reporting Period Ending Nov 30	Reporting Period Ending May 31	Total for the Year
Revenue				
District Event Registration Fees	6820	\$ 4,950.00		0
Sales At Events		208.00		0
District Event Silent Auction Proceeds	300	1,123.00		0
District Awards Received		—		0
Donations		763.73		0
Other	1450	1,376.52		0
Transfer in from MGC		—		0
Total Revenue	8570	\$ 8,421.25		0
Expenses (enter in negative numbers)				
District Event	-6354.56	\$ 8,624.80		0
MI Sales Tax On Items Sold	-69	205.05		0
Donations		IN KIND -SEE DETAIL*		0
Administrative -Event Printing & Mailing	-183			0
Club Grant Awards		—		0
Other Expenses <small>tees, pins, postage envelopes, printing</small>	-766.40	2,762.16		0
Total Expenses	-7372.96	\$ 11,592.01		0
Total Surplus/(Deficit)	1197.04	(\$3,170.76)		0

plus



Checking Account Balance	#(Last 4 digits of account)	06/01-11/30/2018	12/01-05/31/
	5761		
Beginning Balance		\$ 6,724.41	
Total Surplus/(Deficit) for reporting period		- 3,170.76	
Deposits Outstanding		—	
Checks Outstanding		13.46	
Reconciled Checking Account Balance for reporting period	0	\$ 3,567.11	0

District Director: <i>Dynn Keelan</i>	Budget Date: 2/13/18	Nov Report Date: 12/31/18	June Report Date:
District Treasurer: <i>Peggy Bryson</i>	Budget Date: 2/12/2018	Nov Report Date: 12/26/2018	June Report Date:

Send or email to MGC Treasurer a copy with Transaction, Reimbursement, Event Final Report forms for reporting period, receipts for all expenses paid and end of reporting period bank statement. Retain one copy for district finance records (held for 7 years) with the District Treasurer. Statement only to District Director, 1st VP and Finance Chair.

District IIB Revenue and Expense	Budget Detail			ACTUAL	
Fiscal Year: 2018-19				June - Nov, 2018	
Revenue					
District Event Registration Fees			\$ 6,820.00		\$ 4,950.00
District Meeting	150 x \$30	\$ 4,500.00		\$ 4,950.00	
Workshops	80 x \$25	\$ 2,000.00		\$ -	
Presidents Meeting	40 x \$8	\$ 320.00		\$ -	
Sales At Events				\$ 208.00	\$ 208.00
District Event Silent Auction Proceeds		\$ 300.00	\$ 300.00	\$ 1,123.00	\$ 1,123.00
District Awards Received				\$ -	
Donations				\$ 763.73	\$ 763.73
Other			\$ 1,450.00		\$ 1,376.52
Vendor Table Fees	10 x \$50	\$ 500.00		\$ 350.00	
Program advertising		\$ 100.00		\$ -	
Fundraising				\$ 1,026.52	
Logo Tees	40 x \$15	\$ 600.00			
Logo Pins	50 x \$5	\$ 250.00			
Transfer in from MGC		?		\$ -	
Total Revenue		\$ 8,570.00	\$ 8,570.00	\$ 8,421.25	\$ 8,421.25
Expenses (enter in negative numbers)					
District Event			\$ 6,354.56		
District Meeting			\$ 4,229.56		\$ 8,624.80
Equipment Rental		\$ 105.00		\$ 370.00	
Speakers		\$ 250.00		\$ 250.00	
Meals	157 x \$22.08	\$ 3,466.56		\$ 7,974.80	
Vendor lunches	10 x \$10.80	\$ 108.00			
Publicity/Decor		\$ 200.00			
Administrative - Printing, Postage		\$ 163.00	\$ 183.00		
Table Favors		\$ 100.00			
Registration Fee Refunds				\$ 30.00	
District Workshops			\$ 1,525.00	\$ -	\$ -
Leaders		\$ -			
Meals	4x25x\$15	\$ 1,500.00			
Materials		\$ 25.00			
Administrative - Postage/Printing		\$ 10.00			
Venue		\$ -			
Presidents Meeting			\$ 600.00	\$ -	\$ -
Venue		\$ -			
Meals	40x\$15	\$ 600.00			
Administrative - Postage/Printing		\$ 10.00			
MI Sales Tax on Items Sold		\$ 69.00	69	\$ 205.05	\$ 205.05
Donations				\$ -	
Club Grant Awards		\$ -		\$ -	\$ -
Other Expenses			\$ 766.40		
Fundraising					\$ 2,762.16
Logo Tees	40 x \$12	\$ 480.00		\$ -	
Pollinator Pins	100 x 2.50	\$ 250.00		\$ -	
Pollinator Earrings				\$ 830.99	
Notecard				\$ 12.99	
Plant Markers				\$ 210.19	
Vendor Table Fees				\$ 15.00	
Envelopes, printing, postage		\$ 36.40		\$ 176.01	
Equipment (cash box)				\$ 25.98	
Materials, quilting new distr. banner				\$ 125.52	
DM Surplus Distribution to club/MGC				\$ 1,318.03	
Mats for Photo Exhibits				\$ 36.98	
Gifts for Photo Exhibit Judges/Clerks				\$ 10.47	
Total Expenses		\$ 7,372.96	\$ 7,372.96	\$ 11,592.01	\$ 11,592.01
Total Surplus/Deficit		\$ 1,197.04	\$ 1,197.04	\$ (3,170.76)	\$ (3,170.76)

Note: Estimate \$42.39 on hand materials expended for DM program, name tag printing
55 plant labels printed and assembled by District, valued at cost of \$74.25 donated to Michigan Nature Association

pb
12/26/18