

**Minutes**  
**Michigan Garden Clubs, Inc.**  
**District IIB Steering Committee Meeting**  
**July 6, 2018**  
**Keelan Residence, Howell**

Present: Lynn Keelan, Sue Wittick, Peggy Bryson

The meeting commenced at noon.

Peggy reported on District finances and the group discussed potential purchases. These included: wireless projector, canopy, donation to Michigan Nature Association, pollinator earrings to be sold as fundraiser. We will plan to solicit club presidents' input at the upcoming Beehive Buzzes. We also talked about whether the District could purchase supplies needed by the IIB Crafters and concluded that the interest groups should be self-supporting.

Sue presented a list of opportunities to be involved with the steering committee as we discussed the need to identify, in time for this fall's nominations, a new District Director to assume the post in June, 2019. The responsibilities are as follows (SC identifies the roles that we propose should comprise a IIB steering committee):

- District Director (attend MGC board meetings, be official contact to MGC and clubs (SC))
- Awards
- Chair Environmental Studies School (IIB is on roster to present the school in 2020)
- Communications (SC)
- Develop new clubs (could be a committee)
- Event coordinator (SC)
- Facebook administrator (There's been no demand for a IIB FB page. Is it needed?)
- Fill an open MGC board position (list)
- Fundraising (could be a committee)
- Graphics, design, printing
- Historian
- Lead an interest group (photographers, crafters, youth gardening, landscape design)
- Member services (SC)
- Newsletter editor (collects and writes articles) (SC)
- Newsletter publisher
- Recording secretary (SC)
- Treasurer (SC)
- Treasurer for Environmental Studies School
- Website administrator

We determined to discuss this with club presidents at upcoming meetings. We will seek the names of past club treasurers, who will be contacted about interest in the District Treasurer opportunity.

Lynn will e-mail club presidents an invitation to the three Beehive Buzzes that requesta RSVP identifying Buzz date and names of attendees. Participants will be asked to bring ideas for how the District can support their clubs.

We discussed scheduling meetings with the planners of the fall 2018 and fall 2019 District meetings.

We also discussed changing the location of the IIB Designers meeting to the Michigan Nature Association. The Designers will be writing the schedule for two upcoming flower shows at an upcoming meeting. Suggest that planning the December youth flower show involve the Youth Gardening interest group.

IIB Photographers are meeting monthly in preparation for the photo exhibit at the fall District meeting. IIB Quilters have not yet met. IIB crafters will meet on July 9.

We discussed the potential for new clubs in several areas and the desirability of having a volunteer to be responsible for developing new clubs.

The group did not set a date/location for its next meeting.

#### Action items

Lynn    Email Beehive Buzz invitations to club presidents.  
          Check with Mary Pulick the status of current club member rosters.  
          Talk with Linda M. about quilt square issue.

Peggy    Finish compiling results of the member survey taken at the District meeting.

Sue      Check whether MNA wishes to have plant labels for its native plant garden.  
          Invite MNA members and staff to IIB interest group meetings at the MNA facility.  
          Make a name tag for the District Director.  
          Look into who chaired the IIB Landscape Design school and who was treasurer.

Submitted by Peggy Bryson