

**Minutes**  
**Michigan Garden Clubs, Inc. District IIB Steering Committee Meeting**  
**May 14, 2019**  
**Michigan Nature Association**

**Present:** Lynn Keelan, Sue Wittick, Peggy Bryson

**Guests:** Anne Crimmins (Hartland Home & Garden Club, incoming District Director), Ronalee Polad (The Garden Club of Greater Lansing, incoming District Treasurer), Laura Grainger (Mason Sycamore Creek Garden Club, Incoming Communications Coordinator), Jolanta Piecuch (Meridian and Williamston Garden Clubs, Incoming Awards Coordinator)

Meeting commenced at 1:35 p.m.

Lynn and Sue presented payments for fundraiser sales: 2 pair pollinator earrings, 1 pollinator pin, 5 sets notecards. Lynn paid for a member who gave her an IOU on 4-10-19.

Lynn reported receipt of a Grow and Share grant application from Howell Garden Club and will forward it to MGC Grant Coordinator Gail Taggart for review.

Sue offered to prepare and submit the MGC scholarship fund donation document for the Barb Ketchum memorial scholarship. Recipient field of study is to be botany. Anne reports that Lois Snover-Hanson will make a donation from Showspan funds to the Ketchum scholarship. Anne will discuss this further with Lois.

The purpose of this meeting is to facilitate transition of District responsibilities to the incoming District officers and to transfer files.

Peggy explained the District Treasurer responsibilities, that the current District checking account balance includes \$1055 belonging to the Ketchum scholarship, and that 25% of the as yet undetermined 2019 spring District meeting surplus is yet to be paid to MGC. She gave Ronnie the 2017-18 and prior District financial documents and a flash drive with 2017-2019 spreadsheets, forms, and reports. 2018-19 hard copy documents will be transferred when Peggy and Ronnie meet to prepare month-end account reconciliation and treasurer report, and year-end financial report after the June MGC Conference.

Lynn identified location of various District banners and signs: Anne has the quilted banner, the State conference chair has one of the old banners, Lois Snover-Hanson has the flower show banner, and Lynn has yellow fabric yardage and the photo display. Anne inquired whether clubs invite the District Director to attend their meetings or she invites herself. Lynn said it depends and that she received invitations to install new club officers. Lynn discussed club member rosters, which will be due to MGC in June. She noted rosters are sent this year to the 1<sup>st</sup> VP, Janet Hickman. Peggy clarified that club dues to MGC to not pass through the District treasurer. Lynn suggested that clubs be reminded to send copies of their member rosters to someone on the new steering committee.

Sue inquired and learned which new officers would assume her responsibilities. Anne will take the mic/amp, fundraising inventory, equipment and supplies, IIB displays, and butterfly bookmarks. Sue also gave her a file on the Michigan Audubon Society as a potential purchaser of IIB plant labels, life member

information, MNA and IIB history files, and Environmental Studies School (2021) information. She noted that Ann Woiwode of the Sierra Club wants to be involved with the School. Laura will help with fundraising and take club yearbooks, the District newsletters and forms. Williamston Red Cedar Garden Club has promised an article for the June. Sue will sell IIB pollinator pins and earrings at the May 17 Meridian Garden Club plant sale. Sue's postage stamp inventory will be added to the IIB Treasurer's postage stamps.

We discussed the MGC 2020 conference, which is to be hosted by District IIB. Conference chair has not been identified. Laura will talk with Carol Grainger, a professional event planner, about co-chairing the conference. Anne reports that Nita Campbell has volunteered to identify vendors.

The incoming steering committee talked about a meeting schedule and settled on the second or third Wednesday in June. They also proposed as a District project putting wreaths on military cemetery graves in the District.

Next meeting of the 2019-20 steering committee will be the third Wednesday of June.

The meeting adjourned.

Submitted by Peggy Bryson